

Internet Rechartering – Helpful Hints

Helpful Hints – Read Before Starting

Type the full legal name

Help us by insuring that the data is the same. Please use full legal names when registering scouts or adults. Using any other name or nickname will cause a duplicate entry in ScoutNET, thereby creating problems with registration history, advancement, training, and magazine subscriptions.

Do not use punctuation. Internet Rechartering is unable to process punctuation. Please remove any punctuation from any names or addresses where it may appear. For names that use punctuation (O’Hara) delete the punctuation (OHara). For address with punctuation (1345 N.E. Daniel Rd. Apt #13) leave it out (1345 NE Daniel Rd Apt 13).

Double check your work

Typos and misspelled data will cause changes and inaccurate information to what is being used nationally for individual records.

How do you add someone to your units’ roster?

***If they have a current BSA registration somewhere else DO NOT add them as a new person as this will create a new profile for them in the system and it can’t be merged. ***

To register someone with your unit they will need to fill out a BSA Youth or Adult application.

- Add them as a “new member” using the online rechartering system.
- Make sure you use their legal name.
- Remember to turn in their completed BSA application with your recharter packet, even though they will show on your new printed roster. Remember to attach their Youth Protection certificate to their application for all adults.

Remember to pay the correct fees for youth and adults

The Internet Rechartering system will not calculate insurance fees; it will only reflect BSA registration fees. Remember registration fees (including insurance) are **\$78.00** for youth and **\$54.00** for adults. There is also a **\$75** per unit Liability Insurance fee that you will pay yearly at this time. Boys’ Life magazine is an additional **\$12.00** per year per person.

If you need help calculating these fees you can find a “Recharter Cost Worksheet” in this packet or it is also located on the recharter tab of the Daniel Boone Council website.

Boys’ Life Note - Scouts who pay for Boy’s Life for **2021** will have their subscriptions start approximately 90 days after the units recharter has been posted by the Council. Their subscription will continue for 12 months from that start date.

ALL LEADERS AND YOUTH OVER THE AGE OF 18 YEARS OLD MUST COMPLETE A NEW BACK GROUND DISCLOSURE DATED 1-1-2020 OR LATER. If you are unsure if they have one on file, just have them sign a new one.

Important Recharter Note:

ALL units that do not have a recharter for 2020 completed and finalized by the Council office by **12/31/2020** will not be covered by insurance and cannot meet until it is completed. There will no longer be a 60 day grace period.

Please ensure that your unit has completed all of the steps above and has turned your unit's recharter paperwork into your District Executive by the specified deadline date above.

THE PROMOTE & TRANSFER BUTTON IS BROKEN! DO NOT TRY TO USE IT!

If they are currently registered in Scouting somewhere else we suggest that you do not add them and just make a hand written note on the front of your completed recharter so we can add them to your profile for you. This will help to ensure that they keep the same registration record that they currently have. Adding them as a new person will create an additional profile that may not be able to be merged with their current one. You will also need to manually add them to your amount owed total.

Important Dates to Remember

October 1, 2020 Internet Rechartering System goes "Live" for all DBC units

Recharter Training will be held in all districts at the October Roundtable

November 14, 2020 Recharter help day for **ALL** units in the Council

December 5, 2020 Final Recharter Turn-in Day for **ALL** units in the Council

*****If your Recharter is completed before the turn in day, please contact your DE and turn it in early*****

If you have questions, please contact your Unit Commissioner or your District Executive.